

**McDonough District Hospital
Board of Directors Meeting
October 21, 2024**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, October 21, 2024 at 5:30 p.m. in the Third Floor Board Room. The meeting was called to order by Jere Greuel, Chairman, MDH Board of Directors. Roll call was taken and the following board members were present: Andy Baker, Scott Clauson, Dr. Curt Farr, Dave Garner, Jere Greuel, Kathleen Neumann, Dan O'Neill, JoEllen Pensinger, and Carol Steward.

Also present: Bill Murdock, President/CEO
Dr. Mary Kathleen Lockard, Medical Staff President
Sherri Hitchcock, VP / CFO
Bill Corbin, VP / CHRO
Adrian MacGregor, VP of Clinical and Support Services
Pat Osterman, VP of Business Strategy
Gloria Bamforth, VP MDH Medical Group
Courtney McCredie, VP / CNO
Connie Elting, Director of Acute Care / ICU
Brittany Moore, Director of Foundation
Nicole Dziuba, Director Community Pharmacy
Ronda Baker, Executive Administrative Assistant

AJ Rocca from Community News Brief was also in attendance.

Public Comment

There was none at this time.

Board of Director's Education Session

Bill Murdock introduced Connie Elting, Director of Acute Care / ICU, and Brittany Moore, Director of Foundation.

Brittany Moore shared information about the Foundation staff and their roles, the Foundation being a non-profit 501(c)(3) entity, the importance of donor recognition, pledges for the year, initiatives for funds, Golden Apple pledges, the MDH Golf tournament, meetings with individual donors, reaching out to Golden Apple Summer Social attendees, and Business Honor Roll enrollees, intimate donor dinners, harvest meal/rural initiatives, the Gifts of Grain program, recent projects funded by Foundation, next month Cheers to 10 years Foundation anniversary, the planned giving program, and Festival of Trees scheduled for December 6 – 9, 2024.

Brittany Moore left the meeting at 5:45 p.m.

Connie Elting shared information about MDH outpatient infusion services, infusion staff, patient conditions, referrals, recent ICU renovations, the number of ICU beds, ICU nurse skill set, the importance of meeting quality scores and safety issues, audits that are conducted, challenges for ICU / Acute Care, fluctuating patient census, types of patients, discharge planning, nursing home placement, nursing skill levels, onboarding nursing staff, precepting efforts, growing our own nurses, an MDH Certified Nurse Aide (CNA) program, Spoon River College, Western Illinois University and Carl Sandburg College clinical nursing experiences at MDH, acute care beds, cross training efforts / float nurses, the current workforce, and nursing recruitment issues.

Critical access hospital (CAH) designation, average length of patient stay, and challenges with patient transfers was discussed.

Connie Elting left the meeting at 6:05 pm.

Review and Request Approval of Board Meeting Minutes from September 16, 2024 along with Executive Session Minutes from September 16, 2024

Minutes of the MDH Board meetings and executive session minutes from September 16, 2024 were reviewed.

A motion was made by Scott Clauson and seconded by Dan O’Neill to approve the September 16th, 2024 board meeting minutes along with the September 16, 2024 executive session minutes. Motion carried.

Medical Staff Report

Dr. Lockard shared the Medical Staff office applications for initial appointments of Leilani Segura, MD, Thejeswi Pujar, MD, Alexis Jones, MD, and Joseph Calvo, MD. The Outpatient Cardiac Stress Testing Clinical Privilege Form was discussed. A decrease in Clinical Privileges for Megan Clemens for Convenience Clinic was discussed.

A motion was made by Dr. Farr and seconded by Dave Garner, to approve the applications for initial appointments, the outpatient cardiac stress testing clinical privilege form and the decrease in clinical privileges. Motion carried.

Administrative Standing Reports/Updates

Bill Murdock, President/Chief Executive Officer

Dr. Leilani Segura, Pediatrician, started today at MDH. We appreciate Dr. Lockard mentoring her. Dr. Michael Waters, will be starting at MDH on January 6, 2025 in our MDH Family Clinic.

Sherri Hitchcock, CFO

Major projects in the works are revenue cycle, Registration Accelerator – Experian Health, prior authorization, Oracle – uniform consumer text messaging, appointment reminders, RevSpring – patient statement redesign, Merge/PACS system, and DAX text – Cerner reporting software. Travis Rath, Director of Digital Strategy, will present next month on the cyber security program. Audits, the Captive Insurance meeting in Washington, DC, RSM improvement projects and employee retention credit was discussed.

The quarterly data for Captive Insurance, preregistration – cybersecurity, and the organization wide patient appointment no-show rate was discussed.

Courtney McCredie, CNO

Shared information on patient transfers, efforts to keep patients here that we are able to serve here, shadowing with nursing staff, a staffing model for patient care, best utilization of our own staff, efforts to reduce agency staff, executive team members conducting administrative rounding, department quality boards including a financial goal / financial metric, and OSF level II nursery recertification on November 6. The MDH CNA program beginning in January, the application process, the CNA interviews, training that will be January – May, Judy Nolan, MDH RN, teaching this program, the fee to charge for this course, the financial assistance process, classroom hours, clinicals on the floor, and the hours being set for clinical and classroom for the CNA program was discussed.

Employees cross-training in departments, current staffing models in departments, patient fluctuation, churning of the patients, looking at acuity and churning, review of staffing options, utilization of staff to the best of our ability, director's cooperation, OB staffing and tasking, and the mention of cross-training during the recruitment process.

Bill Corbin, CHRO

Years of Service Celebration, the number of employees honored at the celebration, looking at possibly a date in October for next year, the employee 2025 benefits process and benefits fair, the open enrollment period, active enrollment, counselors available to elect benefits, the high deductible plan, completed 2024 performance evaluations, upcoming employee events, recruitment – positions posted, and registry positions.

Bill Corbin thanked the MDH Board members who attended the Years of Service Celebration.

Sources used for recruitment efforts such as social media, MDH website, recruitment sites, flyers, and WIU job postings site.

Adrian MacGregor, VP Clinical & Support Services

Conversations regarding Rural Hospital Closure Relief Act, support letters submitted to legislators, and Senator Durbin meeting with our group was discussed. The Community Pharmacy permit received, regulatory payor strategies progress, the great job Nicole Dziuba has done with the regulatory items for Community Pharmacy, the go live date for Community Pharmacy being January 2025, and the two pharmacists that we have recently hired was discussed. MDH campus beautification days and appreciating everyone's efforts on this was mentioned.

Pat Osterman, VP Business Strategy

Community events that MDH participated in recently, the MDH report out at the Macomb Area Chamber of Commerce meeting, the plaque dedication for Mary Warnock for the covered walkways, MDH staff member interviews, a stretching video made by Phyllis McLouth for Pella, tv and radio commercials, the MDH website redesign initiative, community meet and greets, the MDH annual report, advertising costs, billboard advertising, news stories, digital advertising, and targeted advertising was discussed.

Gloria Bamforth, VP MDH Medical Group

The realignment of the practice directors, a focused approach to get patients scheduled and seen, traction utilization closing care gaps with the Accountable Care Organization (ACO) patients, and active recruitment for a practice director was discussed.

A suggestion was made for the MDH Leadership Team to consider presenting at an upcoming rural hospital conference to showcase various areas.

Committee Standing Reports

Finance Committee

The Finance Committee meeting minutes from October 17, 2024 and the Finance Committee executive session meeting minutes from October 17, 2024 were reviewed.

A motion was made by Dave Garner and seconded by Dr. Farr to approve the Finance Committee meeting minutes from October 17, 2024 and the Finance Committee executive session meeting minutes from October 17, 2024. Motion carried.

Employee Relations Committee

No report at this time.

Administrative Committee

There was no report at this time.

New Business

At 6:57 p.m., a motion was made by JoEllen Pensinger, and seconded by Dave Garner to go into executive session for the purposes of open meeting act exceptions: 2(c)(21), 5 ILCS 120/2(c)(1), and 5 120/2(c)(11). A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Clauson	x	
Farr	x	
Garner	x	
Greuel	x	
Neumann	x	
O'Neill	x	
Pensinger	x	
Steward	x	

Motion carried.

At 7:37p.m., the meeting returned to open session with the nine board members along with Bill Murdock, Terry Hostert and Ronda Baker.

A motion was made by Andy Baker and seconded by Dave Garner to not release the executive session minutes from March 18, 2024 to July 15, 2024 and to approve the destruction of executive session meeting recordings from September 15, 2022, December 15, 2022, January 12, 2023 and January 16, 2023. Motion carried.

At 7:38 p.m., with no further business to discuss, a motion was made by Andy Baker and seconded by Dave Garner to adjourn. Motion carried.

Scott Clauson, MDH Board Secretary/Treasurer