

**McDonough District Hospital
Board of Directors Meeting
July 15, 2024**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, July 15th, 2024 at 5:30 p.m. in the Third Floor Board Room. The meeting was called to order by Jere Greuel, Chairman, MDH Board of Directors. Roll call was taken and the following board members were present: Andy Baker, Scott Clauson, Dr. Curt Farr, Dave Garner, Jere Greuel, Kathleen Neumann, Dan O'Neill, and JoEllen Pensinger.

Excused: Carol Steward

Also present: Bill Murdock, President/CEO
Adrian MacGregor, VP of Clinical and Support Services
Pat Osterman, VP of Business Strategy
Bill Corbin, VP / CHRO
Sherri Hitchcock, Interim VP / CFO
Gloria Bamforth, VP MDH Medical Group
Courtney McCredie, VP / CNO
Mike Gifford, MDH Legal Counsel
Ronda Baker, Executive Assistant

Public Comment

There was none at this time.

Education Session with Mike Gifford, MDH Legal Counsel

Mike Gifford, MDH Legal Counsel presented on Open Meetings Act (OMA) and Freedom of Information Act (FOIA) which included information on meetings, minutes, agendas, executive sessions, exceptions and, FOIA requests.

Review and Request Approval of Board Meeting Minutes from June 17, 2024 along with Executive Session Minutes from June 17, 2024

Minutes of the MDH Board meetings and executive session minutes from June 17, 2024 were reviewed.

A motion was made by Dr. Farr and seconded by Scott Clauson to approve the June 17, 2024 board meeting minutes along with the June 17, 2024 executive session minutes. Motion carried.

Medical Staff Report

Dr. Farr reported for Dr. Mary Kathleen Lockard. Medical Staff initial appointments were reviewed for Ernerio Alboliras, MD, Andrew Barfield, MD, and Damon Page, APN. VRAD applications for reappointment were reviewed for David Burdette, MD, Derek Dyess, MD and Kay Lozano, MD. Proposed amendments to clinical privilege form for Nephrology was reviewed. The appointments, the applications for reappointment and the proposed amendments to clinical privilege form have all been approved by the MDH Credentials Committee and the MDH Medical Executive Committee.

A motion was made by Andy Baker and seconded by Dave Garner to approve the applications for initial appointments, the VRAD applications for reappointment and the proposed amendments to clinical privilege form. Motion carried.

Administrative Standing Reports/Updates

Bill Murdock, President/Chief Executive Officer

Bill discussed board meeting cadence for calendar year 2025, the quarterly Finance Committee meeting schedule, and, the Women & Wellness event scheduled for July 18.

Board meeting cadence - the MDH Board of Directors' preference is to continue to meet on a monthly basis.

Sherri Hitchcock, Interim CFO

Sherri shared information on the audit process, the reopening of Fiscal Year (FY)21 and FY22 audits due to Rural Health Care (RHC) visits, the Multiview conversion, the contract management system, the transitioning process of a dictation system, the radiology pacs system update, Sandy Hern being named Senior Revenue Cycle Director, the interview process for Patient Access Director, the patient portal enhancement, patient financials, charges, transitioning from and savings with credit card to direct deposit with payers, RevID training, the transition from Vizient to Premiere, and the financial stability project roll out.

Courtney McCredie, VP / CNO

Courtney shared information on administrative rounding, hand hygiene scores, a new infant warmer in ER as well as a Neopuff, increased patient census, nursing to patient ratios, code blue team meetings, scheduling of mock codes, crash cart medications, and a nurse residency program.

Adrian MacGregor, VP Clinical & Support Services

Adrian shared information on the retail pharmacy completion rate, tours for retail pharmacy or inpatient pharmacy areas, the inpatient pharmacy project progress, Illinois Department of Public Health (IDPH) occupancy notice for inpatient pharmacy, the plan to move inpatient pharmacy, campus improvements, landscaping efforts, launching of campus improvement work days, and an application process for future contractors.

Use of local high school ag projects for campus landscaping was discussed.

Bill Corbin, VP / CHRO

Bill shared information on employee orientation, RN's hired, agency nurses, the preceptor selection process, cross training opportunities for nurses, employee benefits meeting / review of employee benefit offerings for 2025, employee biometric screenings, employee performance evaluations, annual merit increases, total number of MDH employees, positions posted, vacancy rate, updating of Code of Conduct policy, recent activities / events scheduled for MDH employees, and the date for the MDH Years of Service Awards banquet.

Gloria Bamforth, VP MDH Medical Group

Gloria shared information on patient access specialists reporting to practice directors, recruitment efforts for Family Medicine and Ortho, a daily report regarding medical visits, work being done on templates, and the Monmouth Clinic.

Pat Osterman, VP Business Strategy

Pat shared information on biometric screenings for Macomb Schools staff, high deductible lab tests, meeting with Laverdiere, MDH participation in the Macomb Heritage Days parade, upcoming community events, and the MDH Magazine. Pat thanked Dr. Lockard for her assistance in encouraging people to participate in the Heritage Days parade.

Committee Standing Reports

Finance Committee

The July 11, 2024 Finance Committee meeting minutes were reviewed.

A motion was made by Dan O'Neill and seconded by Dave Garner to approve the July 11, 2024 Finance Committee meeting minutes. Motion carried.

The line of credit renewal at Clock Tower Community Bank was discussed.

A motion was made by Scott Clauson and seconded by Dave Garner to approve the line of credit renewal. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker		x
Clauson	x	
Farr	x	
Garner	x	
Greuel	x	
Neumann	x	
O'Neill		x
Pensing	x	

Motion carried.

Employee Relations Committee

There was no report at this time.

Administrative Committee

There was no report at this time.

New Business

Review and Request Approval – Update Motion to Approve Courtenay Ring, BSN, RN, CIC, for Responsibility for the Infection Control Program per the Updated The Joint Commission (TJC) Standards

A motion was made by Scott Clauson and seconded by Dr. Farr to approve Courtenay Ring, BSN, RN, CIC, to continue to be responsible for the infection prevention and control program based on her education, training, experience and certification in infection control. Motion carried.

At 7:04 p.m., a motion was made by Andy Baker and seconded by Dan O'Neill to go into executive session for the purposes of open meeting act exception: 5 ILCS 120/(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and executive session for the purposes of Open Meetings Act exception 17 (5 ILCS §120/2(c)(17)). The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. 5 ILCS120/2(c)(11) litigation, when an action against, affecting, or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Clauson	x	
Farr	x	
Garner	x	
Greuel	x	
Neumann	x	
O'Neill	x	
Pensing	x	

Motion carried.

At 7:25 p.m., the meeting returned to open session with Andy Baker, Jere Greuel, Scott Clauson, Dr. Curt Farr, Dave Garner, Kathleen Neumann, Dan O'Neill, JoEllen Pensing, present, along with Bill Murdock, Adrian MacGregor, Courtney McCredie and Ronda Baker.

At 7:25 p.m., with no further business to discuss, a motion was made by Andy Baker and seconded by Dan O'Neill to adjourn. Motion carried.

Scott Clauson, MDH Board Secretary/Treasurer