

**McDonough District Hospital  
Board of Directors Meeting  
April 15, 2024**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, April 15, 2024, at 5:30 p.m. in the Third Floor Board Room. The meeting was called to order by Jere Greuel, Chairman of, the MDH Board of Directors. Roll call was taken and the following board members were present: Andy Baker, Scott Clauson, Dr. Curt Farr, David Garner, Jere Greuel, Dan O'Neill, Kathleen Neumann, JoEllen Pensinger, and Carol Steward.

Also present: Bill Murdock, Interim President/CEO  
Sherri Hitchcock, Interim CFO  
Bill Corbin, VP Human Resources  
Adrian MacGregor, VP Clinical Support Services  
Pat Osterman, VP Business Strategy  
Amber Depoy, Interim CNO  
Kim Thorman, Executive Assistant  
Ronda Baker, Executive Assistant

Members of the media included: Lynne Campbell.

Quote on leadership was read by Jere Greuel.

Department introductions Jo Anna Eidson, Director of Behavioral Health, and Brittany Doll, Director of Laboratory

Jo Anna gave the background on herself and her employment at MDH. She shared about the counseling, psychiatric, and support group services offered, patient volumes, staffing needs, and patient processing timeline. She also shared appointment data to include no-shows, monthly scheduled, and telehealth. She took questions from the board, and offered to schedule a department tour.

Brittany Doll shared her background in Laboratory studies and about her employment with MDH. She shared a PowerPoint and highlighted total volumes in addition to drive-thru volumes. She also shared department strengths such as local and H-1B recruitments, being a clinical education site, new innovative equipment and local collaborative efforts and initiatives in the works. She took questions from the group and encouraged them to come by her department and see the new lab equipment.

**Review and Request Approval of Board Meeting Minutes from March 11, 2024**

Minutes of the MDH Board meetings and executive session minutes from March 11, 2024 were reviewed.

**A motion was made by Dr. Farr, and seconded by Scott Clauson, to approve the March 11, 2024 Board meeting minutes. Motion carried.**

**A motion was made by Dr. Farr, and seconded by Scott Clauson, to approve the executive session minutes from March 11, 2024. Motion carried.**

**Public Comment**

There was none at this time.

**Medical Staff Report**

Dr. Lockard reviewed the medical staff appointments and reappointments.

**A motion was made by Carol Steward, and seconded by Dr. Farr, to approve the medical staff appointment and medical staff reappointments. Motion carried.**

The MDH Board of Director subcommittee report was reviewed, and no action was required.

### **Administrative Standing Reports/Updates**

Bill Murdock, Interim President/Chief Executive Officer

Shared updates on the status of the CNO search, Organizational Chart changes, and ongoing collaboratory efforts. He confirmed the full-time status of the Foundation Director role and that a part-time coordinator will be hired soon.

Sherri Hitchcock, Interim Chief Financial Officer

Shared status updates on the operating and capital budgets, insurance renewals, and contract management system. Also shared were departmental enhancements in patient access, upcoming Cerner-specific training, updates to financial reporting to allow for a better view of Key Performance Indicators (KPIs). Questions were asked re. grant writing opportunities, the status of MDH Drive Thru Services cash payment for high deductible health plan (HDHPs), and the need for educating patients that MDH can still do labs, etc for patients seen by non-MDH providers with a referral.

Amber Depoy, Interim Chief Nursing Officer

Shared updates to include two new surgical procedures, staffing needs/hires, departmental improvements for patient comfort and work culture, and retention efforts. Additionally shared were departmental audits, mock code blue days, CNA program status, updates on the in-patient pharmacy, Daisy Award, Home Health/Hospice growth opportunities, ER and OB updates, and Nurse Internship start dates. She thanked the board members who have participated in rounding and encouraged the continuation of such.

Adrian MacGregor, Vice President Clinical & Support Services

Shared updates on Radiology, staffing, Inpatient pharmacy, the construction and hiring schedule for Community Pharmacy, Monmouth Clinic, meetings with area hospitals regarding Orthopedics, continued partnerships with Blessing in Cardiopulmonary, and the status of working towards CAH funding. Adrian encouraged any board members who haven't yet toured the Community Pharmacy to schedule through Ronda.

Bill Corbin, Vice President/Chief Human Resources Officer

Updated the group on the transition of record keepers for employee retirement accounts, details of the in-person new employee orientation, upcoming benefits renewal planning meeting, employee headcount, vacancies, and upcoming employee events.

Pat Osterman, Vice President Business Strategy

Updates included feedback from the recent St. Paul School Health Fair, MDH participation in area events, MDH employee volunteer hours, timeline for the MDH Today Magazine, upcoming dates for Macomb and IHA Legislative Days, and Small & Rural Hospitals meeting dates.

### **Review and Request Approval - Finance Committee Minutes: April 11, 2024**

Minutes of the MDH Finance Committee meeting and executive session minutes from April 11th, 2024 were reviewed.

**A motion was made by Dave Garner, and seconded by Dan O'Neill to approve the Finance Committee minutes from April 11, 2024. Motion carried.**

**A motion was made by Dan O'Neill, and seconded by Kathy Neumann to approve the executive session minutes from April 11, 2024. Motion carried.**

### **Review and Request Approval of MDH Final Audit Report**

The MDH final audit report was reviewed

**A motion was made by Andy Baker, and seconded by Carol Steward, to approve the final audit. Motion carried.**

**Old Business**

There was none at this time.

**New Business**

**Employee Relations Committee**

Carol Steward, the Chair of Employee Relations, shared committee goals and reviewed the employee complaint flow chart the committee has worked on, with the group. Revisions were suggested and will be taken back to the committee. MDH Employee policy and procedures were also reviewed and discussed.

**Administrative Committee**

Dan O'Neill distributed a candidate evaluation form for the group to complete and return to him regarding Bill Murdock's candidacy for CEO. Dan also shared that other candidate's resumes have been received and are being reviewed.

The March 28, 2024, Administrative Committee meeting minutes, and executive session minutes were reviewed.

**A motion was made by Dr. Farr, and seconded by Dan O'Neill, to approve the March 28, 2024 Administrative Committee and executive session minutes. Motion carried.**

The MDH Foundation Board recommended to the MDH Board of Directors, the appointment of Ketra Roselieb to the Foundation Board of Directors. Ketra's bio was reviewed by the group.

**A motion was made by Scott Clauson, and seconded by Carol Steward, to approve the appointment of Ketra Roselieb to the MDH Foundation Board. Motion carried.**

**At 7:42 p.m., a motion was made by Scott Clauson, and seconded by Carol Steward, to move into executive session for the purposes of open meetings act exceptions: 5 ILCS 120/2: (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2: (c)(6) The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2: (c)(11) Litigation, when an action against, affecting, or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting., 5 ILCS 120/2(c)(17) The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. 5 ILCS 120/2(c)(21) Semi-annual review of minutes. A roll call vote was taken.**

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Clauson	x	
Farr	x	
Garner	x	
Greuel	x	
Neumann	x	
O'Neill	x	
Pensinger	x	
Steward	x	

**Motion carried.**

At 8:34 p.m., the meeting returned to open session with Jere Greuel, Dave Garner, Scott Clauson, Kathy Neumann, Dan O'Neill, JoEllen Pennsinger, Dr. Curt Farr, Andy Baker, and Carol Steward present, along with Bill Murdock, Bill Corbin, Pat Osterman, Ronda Baker, and Kim Thorman.

**A motion was made by Dan O'Neill, and seconded by Dr. Farr, to destroy audio recordings and not to release the minutes from the last 6 months. Motion carried.**

**At 8:37 p.m., with no further business to discuss, a motion was made by Andy Baker, and seconded by Scott Clauson, to adjourn. Motion carried.**

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Scott Clauson  
Secretary/Treasurer of the Board