

**McDonough District Hospital
Board of Directors Regular Meeting
October 16, 2023**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, October 16, 2023 at 5:30 p.m. in the Third Floor Board Room. The meeting was called to order by Jere Greuel, Chairman, MDH Board of Directors. The following Board members were present: Andy Baker, Laura Chaffee, Scott Clauson, Jere Greuel, Kathleen Neumann, Dan O'Neill, and Carol Steward.

Excused: Dr. Curt Farr and Dr. Rick Iverson

Also present: Brian E. Dietz, FACHE, President/CEO
Dr. Amy Waschull, President Medical Staff
Dr. Ed Card, Chief Medical Officer
Wanda Foster, Chief Nursing Officer
Bill Murdock, VP Finance / CFO
Adrian MacGregor, VP Clinical & Support Services
Bill Corbin, Chief Human Resources Officer
Becky Paulsen, VP Foundation
Pat Osterman, VP Business Strategy
Amber Depoy, Interim Chief Nursing Officer
Kim Thorman, Executive Assistant
Ashley Frederick, OSF DNP Student
Ronda Baker, Executive Assistant

Consent Agenda

Minutes of the MDH Board meeting and executive session minutes from July 17, 2023, were reviewed.

A motion was made by Dan O'Neill and seconded by Andy Baker to approve the MDH Board meeting and executive session minutes of July 17, 2023. Motion carried.

Public Comment

There was none at this time.

Medical Staff Reports / Updates

Dr. Card, Chief Medical Officer

Information was shared regarding, infection control annual summary and goals for 2024, the hiring of Emily Alden as Patient Advocate, net promoter score, Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS), value-based purchasing, star rating for providers, Leapfrog, software for unusual occurrences, the culture of safety surveys, key performance indicators, peer-to-peer reviews and excess days.

Dr. Waschull, President Medical Staff

The medical staff report has been approved by Credentials/Bylaws Committee and Medical Executive Committee.

A motion was made by Andy Baker and seconded by Carol Steward to approve the request for initial application including the request for waiver of Medical Staff Bylaws Article 4, 4.4.1 – 12 Case Rule – David Lieber, MD, Courtesy Staff. Motion carried.

A motion was made by Carol Steward and seconded by Andy Baker to approve medical staff applications for, Consulting Staff: Abdur Ahmad, MD, Contract/Locum Tenens Staff: Quaneicy "Neicey" Baxter, MD, Contract Staff: Dionte Wiggins, MD, Telemedicine Staff: Jennifer Kim, MD and William Whetsell, MD with privileges as requested. Motion carried.

A motion was made by Dan O'Neill and seconded by Andy Baker to approve the request for applications for Teleradiology Schedule 1 Reappointment for Rolf Vrla, MD – VRAD with privileges as requested. Motion carried.

A motion was made by Carol Steward and seconded by Dan O'Neill to approve the Transfer to Active Staff Category: Stacie Griffis, MD. Motion carried.

A motion was made by Carol Steward and seconded by Andy Baker to approve the Proposed Clinical Privilege Form for Nurse Practitioner – Cardiovascular Medicine. Motion carried.

A motion was made by Dan O'Neill and seconded by Carol Steward to approve the Proposed Clinical Privilege Form for Ophthalmology. Motion carried.

The notice of voluntary resignation was included in the medical staff report.

The group reviewed the Board of Directors sub-committee report, September 18, August 21, and July 24, 2023.

Administrative Standing Reports / Updates

Brian E. Dietz, FACHE, President / CEO

Updates were shared to include, the MDH Board of Directors Self-Assessment analysis, the upcoming presentation with Lisa Walden, Retail Pharmacy updates, the VP Medical Group candidates, the VP Nursing search, Amber Depoy serving as our Chief Nursing Officer (Interim), and the thorough work the MDH Medical Staff Credentials Committee does.

Wanda Foster, Chief Nursing Officer Report - Incident Command Update

Wanda welcomed Ashley Frederick, OSF DNP Student, and Amber Depoy, who will be serving as Interim Chief Nursing Officer. Updates were shared to include, the Hospice unannounced recertification survey, the annual Hospice report and Home Care information, the Pharmacy update, the COVID-19 vaccine, the OB post-partum hemorrhage plan drill, mass casualty drills, safety sitters, a nurse intern program, the contracted services schedule, Kim Laird's retirement plans, and the nursing instructor/nursing shortage.

Bill Murdock, Chief Financial Officer

Updates were shared to include, financials for the first quarter fiscal year 2024, protocols and initiatives, status of audits, charity care, and bad debt.

Adrian MacGregor, Vice President Support & Clinical Support Services

Updates were shared to include, the community pharmacy progress, Health Service Building (HSB) 1 / HSB 2 enclosed entranceways, the Audiology Clinic project, the physical therapy clinic growth in Monmouth, the Cardiology, Pulmonology, Urology Clinics, the plan for the Lafayette Street Clinic concrete/stonework to be completed soon, and the plan to redo the Lafayette Street Clinic parking lot in the future.

Bill Corbin, Vice President/Chief Human Resources Officer

Updates were shared to include, the past quarter's employee appreciation events, the third annual years of service celebration, the employee benefits enrollment fair, performance evaluations completion, FTEs, the employee low census process, the employee turnover rate, employee orientation costs, and employee exit interviews.

Becky Paulsen, Vice President Foundation

Updates were shared to include, fundraising for fiscal year 2024, the Green Estate funds, the new fundraising brochure, the CT scanner flyer, rejuvenation of relationships, pledges, the Summer Social, the MDH Golf Tournament, Linda's Fund, Festival of Trees, the Teddy Bear Drive event, and Jingle and Mingle. Becky expressed her enjoyment of her role at MDH and working with everyone here.

Pat Osterman, Vice President Business Strategy

Updates were shared to include, the MDH Today Magazine, current community events MDH participated in, Senator Dick Durbin's visit with MDH, the discussions with Senator Dan Swanson regarding State of Illinois license applications, the Western Illinois University (WIU) Founder's Day event, the new MDH television commercials, and the star rating for providers. Pat thanked all who helped make the CEO Community Update Luncheon a success.

Becky Paulsen and Pat Osterman thanked everyone who helped make the MDH Golf Tournament a success.

Committee Standing Reports

Finance Committee Report

The group reviewed the Finance Committee meeting minutes of September 21 and October 12, 2023.

A motion was made by Dan O'Neill and seconded by Kathy Neumann to approve the Finance Committee meeting minutes of September 21, and October 12, 2023. Motion carried.

A motion was made by Andy Baker and seconded by Dan O'Neill to approve Jeff Moon as tenant of the MDH farmland for calendar years 2024 - 2026. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Baker	x		
Chaffee	x		
Clauson			x
Greuel	x		
Neumann	x		
O'Neill	x		
Steward	x		

Motion carried.

Old Business

The MDH Board Bylaws draft revisions were reviewed.

A motion was made by Scott Clauson and seconded by Dan O'Neill to approve the revisions, suggested by legal counsel, to the MDH Board Bylaws. Motion carried.

New Business

A motion was made by Carol Steward and seconded by Scott Clauson to approve the annual MDH Hospice Report. Motion carried.

A motion was made by Scott Clauson and seconded by Dan O'Neill to approve the reappointment of Bill Murdock, Vice President / Chief Financial Officer, to the McDonough Physician Hospital Organization (PHO) Board. Motion carried.

Jere Greuel requested volunteers for the MDH Board of Directors Nominating Committee, for the purposes of selecting MDH Board of Director Officers for calendar year 2024. Carol Steward and Kathy Neumann agreed to fill this role and the MDH Board agreed to the appointment.

The group thanked Dr. Waschull for her service to the MDH Board these past two years.

At 6:44 p.m., a motion was made by Scott Clauson and seconded by Kathy Neumann to move into executive session for the purposes of open meetings act exception 2(c)(21) semi-annual review

of minutes, 5 ILCS120/2(c)(11) litigation, when an action against, affecting, or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Chaffee	x	
Clauson	x	
Greuel	x	
Neumann	x	
O'Neill	x	
Steward	x	

Motion carried.

At 6:50 p.m., the meeting returned to regular session with the seven board members present along with Brian E. Dietz, Adrian MacGregor, Bill Murdock, Pat Osterman, Kim Thorman, and Ronda Baker.

A motion was made by Andy Baker and seconded by Laura Chaffee to not release executive session minutes from January 16, 2023 and April 17, 2023, and the destruction of recordings from July 19, 2021 and October 18, 2021, were approved. Motion carried.

The March 25, 2023 mass casualty event and emergency room activity was discussed.

The group discussed MDH patient billing statements, Macomb Area Economic Development Corporation (MAEDCO), the McDonough County Health Department Director transition, Lifeguard Ambulance Service, and MDH policies.

At 7:34 p.m., with no further business to discuss, a motion was made by Scott Clauson and seconded by Carol Steward to adjourn. Motion carried.

Scott Clauson
Secretary/Treasurer MDH Board of Directors